

The Einstein Group, Inc.
4801 Maid Marion Drive
New Orleans, LA 70128

CEO Search Committee Minutes of June 6, 2018

Present: Sarah Dawkins, Clarice Kirkland, Lauren Narcisse, Martha McKnight, Shimon Ancker, Nathan Stockman, Logan Crowe, Anna Faye Caminita, Darius Munchak, Douglas Guidry, Andre Harris

Committee chair, Lauren Narcisse, called the meeting to order at 6:05 PM.

Ms. Narcisse started a discussion about potential outside organizations and entities that could be a support to us during the CEO Search process. The group collectively came up with a list that members of the Search Committee will reach out via email to ask for support. The committee would love support with sharing the job posting with their networks, and resources for interview questions and a scorecard.

The Committee then discussed what items are "must haves" for a CEO candidate. The following items were discussed...

- License to be a superintendent. Bulletin 746 outlines the requirements for every job. Could be must have or nice to have
- Experience teaching
- Experience working with school leaders (strong management philosophy, shared leadership, collaborative culture)
- Strong communication skills (oral and written)

The committee determined that there will be a first round of phone interviews conducted by members of the CEO Search Committee. Next there will be in-person interviews that are conducted in Search Committee meetings. Many people present in the meeting requested parent, teacher, and student involvement in the CEO search process. The committee would like to conduct an open forum with involvement from all of our key stakeholders to meet and ask questions of the 3 finalists.

Moving forward the CEO Search Committee members will need to coordinate with My Tran, the Einstein HR staff member, to request a CEO search email address for applications, and get the job description posted.

There being no further business, Ms. Narcisse motioned to adjourn the meeting at 8:20PM; Ms. Dawkins seconded and the meeting was unanimously adjourned.